



# 2024-2025 | ATLANTIC TECHNICAL COLLEGE & TECHNICAL HIGH SCHOOL TRANSITION INTO EMPLOYMENT

## CAREER PLACEMENT

Career Placement is a work study transition service that utilizes community-based instruction for neurodiverse 18-22 year old students who have met graduate requirements and elect to defer their standard diploma using the Individualized Education Plan (IEP) process. Career Placement enables a student to identify career options, access community resources, apply positive work-related behaviors, and meet industry standards for competitive entry level employment. Career Placement will prepare students to be hired for entry level jobs while also allowing students to continue to explore future training opportunities. Each student participates in a functional curriculum that emphasizes; personal and career goals, self-evaluation, self-determination, travel training, career counseling and guidance, competitive employment, and independent living skills. Students work on obtaining and maintaining competitive entry level jobs in the private business sector.

Our mission is to assist recent high school graduates who have expressed an interest in competitive entry-level employment to reach their goal of obtaining and maintaining a meaningful job. We foster a strong work ethic in our young people entering the workforce and cultivate the skills necessary to live as self-sufficiently as possible.

**Note:** Students must have interest in paid employment, demonstrate employability skills, and have the ability and desire to independently navigate their community.

### Areas of Study:

- Applying for jobs using appropriate communications and follow-up, such as contacting employers, composing a resume, completing job applications, and participating in interviews
- Evaluating own knowledge and skills
- Fulfilling job responsibilities
- Maintaining positive interactions/relationships on the job
- Making decisions and problem solving on the job
- Making plans for personal and career goals
- Self-advocating on the job
- Staying motivated on the job
- Using public transportation to independently move about the community

### Student Profile:

- ESE student 18-21 years of age deferred standard diploma with a current IEP (Individualized Education Plan)
- Expressed interest in employment/training
- Demonstrates employability skills
- Ability and desire to independently navigate the community

### Services Include:

- Career Interest Assessment
- Employment Skills Assessment
- Career Counseling and Guidance
- Resume Development
- Travel Training
- Academic and Employment Skills
- On-the-Job Assistance
- Budgeting Skills
- Independent Living Skills Instruction

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[AtlanticTechnicalCollege.edu](http://AtlanticTechnicalCollege.edu)**

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*The mission of Atlantic Technical College and Technical High School is to promote excellence in academic, career, and technical studies in order to prepare students to enter and remain competitive in a global workforce.*



Ask your ESE Specialist for an Application. After your application has been received by Atlantic Technical College and Technical High School, you will be contacted and scheduled for a visit to discuss your interest in Career Placement. **There is no fee for the Work Based Learning Experience program.**



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