Atlantic Technical College, Arthur Ashe Jr., Campus
Patient Care Assistant
Integrated Educational Training
Program Syllabus
2024-2025

Instructor Name: Mary Gause MSN, RN
Department Name: Health Science
Office/Classroom Location: Bldg. 1, Room 184
Phone Number: 754-322-2800
Email Address: mary.gause@browardschools.com

Instructor Office Hours:
Monday & Wednesday 2:00 PM – 3:00 PM
Please schedule an appointment.

Student Hours:

Monday – Friday
Class Hours: 7:05 AM – 1:50 PM
Break: 9:30 AM – 9:45 AM
Lunch: 11:30 AM – 12:00 AM

Program Name: Patient Care Assistant

OCPs	Course Names	Hours
A	HSC0003 – Basic Healthcare Worker	90
B	HCP0121 – Nurse Aide and Orderly (Articulated)	75
C	HCP0332 – Advanced Home Health Aide	50
D	HCP0020 – Patient Care Assistant	75

Technical College Policy/Adult Student Attendance:
- A student must be withdrawn after being absent for six (6) consecutive days.
- Two (2) additional absences may be allowed under certain circumstance with appropriate documentation.
- Please refer to the Student Handbook for postsecondary students.
  http://www.atlantictechnicalcollege.edu/atc-student-handbook/

Required Book(s) and/or Online Access:
- AHA CPR for Healthcare Providers (2023)
- Hartwell (2022). Nursing Assisting: A Foundation in Caregiving. (Textbook and Workbook).
- Taber's Cyclopedic Medical Dictionary 23rd ed.

Clinical/Laboratory Equipment and Materials:
- CPR valve
- Stethoscope
- Gait belt
- Watch with Second Hand
- Black/Red pens
- Black sharpie (thick and thin)
- Composition notebook

Required Materials/Supplies:
- Dividers
- Loose leaf ruled paper
- Index cards
- Black and red ink pen
- #2 Pencil with eraser
- Agenda

All required books and most materials/supplies can be purchased from the ATC bookstore.
Stop by during operational hours for pricing and purchasing information.

Grading System:
- A   90 - 100%
- B   80 - 89%
- C   70 - 79%
- D   60 - 69%
- F   0 - 59%
- I   Incomplete

Additional Program Specific Grading Information:
Clinical Rotation   Pass/Fail
Theory Grade is comprised of 90% test scores and 10% assignments, homework and projects at teacher's discretion.

View Your Grades:

Grades can be viewed online by following the directions below:

1. Go to Clever SSO Website link: https://sso.browardschools.com and login:
   a. Username: 10-digit student ID number
   b. Password: PMM/DD/YYYY (or your personally created password after initial login)
2. Click on the FOCUS app on your Clever opening page.
   (You may need to scroll-down the page to see the FOCUS app.)
3. Enter your FOCUS username and password.
   NOTE: If the Focus App. is not visible after logging into Clever, please navigate to the Broward Focus website directly: https://broward.focusschoolsoftware.com/focus/.

Classroom/Lab Rules:
   Please see classroom/clinical/lab rules posted on Canvas at https://broward.canvas.com/

Industry Certification & State Credential Exam Cost: Certified Nursing Assistant upon passing the Florida Board of Nursing Certification Exam. • $35.00 Prometric Testing Fee • $97.00 LiveScan (background) Fee – dependent upon facility • **Estimated Total $132.00** *(prices are subject to change)* *You may qualify for certification reimbursement of your exam cost(s) upon passing. Credential fees are estimated & subject to change.*	**Outstanding Student Recognition Information:** A gold seal will be applied to a Program Completion Certificate or an Applied Technology Diploma if the student has earned a 3.5 GPA or higher in their Career and Technical Education (CTE) classes.

Patient Care Assistant

Course Number: HSC0003
Course Name: Basic Healthcare Worker
Length: 90 Hours
Occupational Completion Point: A
Intended Outcomes: (From FL DOE Curriculum Framework)
Student will be able to:

- Demonstrate knowledge of the healthcare delivery system and health occupations.
- Demonstrate the ability to communicate and use interpersonal skills effectively.
- Demonstrate legal and ethical responsibilities.
- Demonstrate an understanding of and apply wellness and disease concepts.
- Recognize and practice safety and security procedures.
- Recognize and respond to emergency situations.
- Recognize and practice infection control procedures.
- Demonstrate an understanding of information technology applications in healthcare.
- Demonstrate employability skills.
- Demonstrate knowledge of blood borne diseases, including HIV/AIDS.
- Apply basic math and science skills.

Course Number: HCP0121
Course Name: Nurse Aide and Orderly (Articulated)
Length: 75 Hours
Occupational Completion Point: B
Intended Outcomes: (From FL DOE Curriculum Framework)
Student will be able to:

- Use verbal and written communications specific to nurse assisting.
- Demonstrate legal and ethical responsibilities specific to nurse assisting.
- Perform physical comfort and safety functions specific to nurse assisting.
- Provide personal patient care.
- Perform patient care procedures.

- Apply principles of nutrition.
- Provide care for geriatric patients.
- Apply the principles of infection control specific to nursing assisting.
- Provide biological, psychological, and social support.
- Perform supervised organizational functions, following the patient care plan.
- Assist with restorative (rehabilitative) activities.

Course Number: HCP0332
Course Name: Advanced Home Health Aide
Length: 50 Hours
Occupational Completion Point: C
Intended Outcomes: (From FL DOE Curriculum Framework)
Student will be able to:
- Use verbal and written communications specific to home health aide.
- Demonstrate legal and ethical responsibilities specific to home health aide.
- Perform physical comfort and safety functions specific to home health aide.
- Apply principles of nutrition specific to home health aide.
- Apply the principles of infection control specific to home health aide.
- Perform home health-care services.

Course Number: HCP0020
Course Name: Patient Care Assistant
Length: 75 Hours
Occupational Completion Point: D
Intended Outcomes: (From FL DOE Curriculum Framework)
Student will be able to:
- Perform nursing assistant skills related to the hospital setting.
- Provide nursing assistant care for the adult patient.