

# 6 STEPS TO GET CTE READY @ ATC



Scan the QR code and  
Get Started Today!

- 1. CAREER EXPLORATION**
  - Be sure you are choosing the right career for you. Here are ways to help:
    - Schedule appointment with ATC Certified School Counselor:**
      - ATC Main Campus - Chandler White (754) 321-5164
      - Arthur Ashe, Jr. Campus - Cindy Burdick (754) 322-2852
    - Visit [AtlanticTechnicalCollege.edu/atccareercenter/](https://AtlanticTechnicalCollege.edu/atccareercenter/)
    - Visit [AtlanticTechnicalCollege.edu/calendar](https://AtlanticTechnicalCollege.edu/calendar) for available events.
    - Engage in career exploration assessments: [mynextmove.org](https://mynextmove.org) | [onetonline.org](https://onetonline.org)
- 2. PREPARE FOR CAREER TRAINING**
  - Consider the following before enrolling in a Career & Technical Education Program (CTE):
    - Attendance:** Daily attendance is MANDATORY!
    - Technology Skills:** Check your Digital Literacy Skills at: [DigitalLiteracyAssessment.org](https://DigitalLiteracyAssessment.org).
  - Supplemental Courses:**
    - Digital Literacy & Microsoft Office Classes:** Call (754) 321-5200 for more information.
    - Florida High School Diploma Through The GED® Tests:** Call (754) 321-5200 for information about classes.
    - Integrated Education & Training (IET):** Complete ESOL and a CTE program at the same time. For more details regarding Integrated Education IET programs, contact: Jude Aurele (754) 322-2871.
- 3. ATTEND ONLINE ATC PROGRAM INFORMATION SESSION**
  - This is the **FIRST STEP** toward enrollment.
  - To get started, visit [AtlanticTechnicalCollege.edu](https://AtlanticTechnicalCollege.edu) and click on the **REGISTER FOR ATC PROGRAM INFORMATION SESSION** button.
- 4. BASIC SKILLS TESTING REQUIREMENT**
  - To earn your CTE program certificate (for programs with 450 hours or more), students MUST successfully meet all requirements, and earn a passing score on the Basic Skills Tests.
  - Preparation for the Basic Skills Test (CASAS Goals Reading Level D & Math Level C/D):**
    - Sample Questions:** Review practice tests at [AtlanticTechnicalCollege.edu/tabe-prep-guide/](https://AtlanticTechnicalCollege.edu/tabe-prep-guide/)
    - Study Website:** Take additional free lessons and quizzes at [khanacademy.org/](https://khanacademy.org/)
    - Test Preparation Books:** Check out books from the ATC Learning Commons.
    - ATC Academic Classes:** Enhance your academic skills by attending academic studies classes at ATC. For more information regarding the academic classes, contact: ATC Main Campus (754) 321-5200 | Arthur Ashe, Jr. Campus (754) 322-2800.
  - Exemptions for Basic Skills Testing:** Information about exemption will be covered in the **ATC PROGRAM INFORMATION SESSION**.
- 5. DETERMINING RESIDENCY STATUS FOR TUITION PURPOSES**
  - To get the best tuition rate, a student must be classified as a Florida resident.
  - This is a 3-step process:**
    - Dependency:** Determine if you are classified as dependent or independent.
    - Citizenship:** Student or claimant must be a US Citizen or Eligible Non-Citizen.
    - Florida Residency:** Student or claimant must provide proof of establishing and maintaining legal residency in Florida for at least 12 consecutive months preceding the first day of classes. To find out additional information about residency, visit [AtlanticTechnicalCollege.edu/florida-residency](https://AtlanticTechnicalCollege.edu/florida-residency).
- 6. PAYMENT OPTIONS**
  - Financial Aid:** Students must apply each year at [fafsa.gov](https://fafsa.gov).
  - Community Agencies:** Career Source Broward and Community Action Agency can help based upon income level. Other agencies may be able to assist with the cost of career training.
  - Division of Vocational Rehabilitation (VR) for Students with Disabilities:** Students may be eligible for VR services. Contact Disability Services Advisor for more information: Maura Lyng (754) 321-5259
  - Veterans Education Benefits** - Contact the Veterans Certifying Official for more information: Jessica Clark Flournoy (954) 614-1608
  - Tuition Payment Plan and Self-Pay:** Other available options.

